

Financial Services Specialist – Job Description Summary

The Financial Services Specialist is a full-time position calling for a customer focused individual to respond to the immediate needs of internal/external customers. The Financial Services Specialist should have sales and lending experience to spot opportunities for broadening customer relationships and to continuously provide exceptional customer service. This position requires self-motivation, and a results-oriented person to work in a fast-paced, high volume environment with the ability to communicate with customers via telephone, written form or in person.

The complete job description covers the following topics:

- Essential duties and responsibilities
- Performance standards
- Qualification requirements
- Education and experience
- Language skills
- Mathematical skills
- Reasoning ability
- Other skills and abilities
- Physical demands
- Work environment